

EARLY ADDRESSING/MODEL PERMIT HOMES



SUBMITTAL CHECKLIST

Permit Application Center

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This checklist is provided for the convenience of our customers and is intended to provide only general information. Please contact our Permit Application Center for additional information on your specific project. Attention to the completeness and accuracy of information at the beginning of the process generally leads to fewer delays and requests for corrections by City staff.

APPLICANTS RESPONSIBILITY

Applicants are responsible for submitting complete applications.

Incomplete applications will result in plans being rejected for acceptance or delayed during the review process. City staff is committed to assist in coordinating the approval process, however, applicants are responsible for monitoring and providing all requested corrections and/or information during the review process in a timely manner. All applications expire 180 days from the date of submittal if permits are not issued. Upon expiration, all applications, plans, and documents will be disposed of by staff, unless a written request is submitted to have the documents returned.

CHECKLIST

- [Original Signed Application](#)
- 1 copy (11" x 17") of most current Final Map of entire subdivision, if available**
 - ◆ **Final Map must have gone through at least 1st review**
 - ◆ **Provide approved street names list by Las Vegas Fire Alarm Office**
- 1 copy (11" x 17") of redlined Final Map with approved street names**

CONDITION OF APPROVAL

Early addressing may only be used for model homes, retaining walls and perimeter walls. Additionally, the Final Map must record with the street names as they were when early addresses were issued. Civil improvement plans and final map must be in approval status and all applicable fees paid.