STRATEGIC BUDGET PRIORITIES PROCESS (SBPP)
MEETING NOTES – July 15, 2010

Attendees Present:	John Restrepo	Al Noyola
	Joe Cain	Clay Overlien
	Pamela Dittmar	Terri Sheridan
	Michelle Bailey-Hedgepeth	Maryann Ustick
	Richard Kilburn	Ken Williams
	Robert Noyes	
Absent:	Al Greer	
	Eddie Bensyl	
	Bob Potter	

1. Opening Comments

Michelle began the meeting by welcoming all participants back and to explain the binder we gave to each committee member. Included in binder are: minutes from our last meeting, information on today's meeting and background information including: the city's organizational chart, 09/10 budget book glossary section and list of acronyms, 2006 organizational management review with comparable cities and executive summary (will provide full report next meeting), and a copy of county priority study.

2. Budget Presentations

Debbie Miller, Court Administrator gave a presentation on the divisions and functions of the Municipal Court.
Al Noyola, Acting Director of Administrative Services and Finance gave presentations on both the respective departments.
Michelle Bailey – Hedgepeth , Assistant to the City Manager will have to give presentation at a later date for City Manager's office as we ran out of time.

3. Next SBPP Meeting

July 20, 2010

Other Discussion Topics

- Michelle told the group that the city needs to still provide the population and FTE count for the last 6 years along with average salary.
- Michelle also stated that we will provide the number of employees in all bargaining units, and appointed/confidential.
- Lastly a new budget book is currently being worked on and as soon as we have finished report we will provide to committee.

Meeting concluded at 1:25 p.m.
Minutes prepared by: Pamela Dittmar